



COUPEVILLE SCHOOL DISTRICT No. 204
Coupeville, Washington

REQUEST FOR PROPOSALS

Computer Network Switches and Wireless Access Points
for
Coupeville School District

Proposals Due: March 22, 2022 at 4:00 PM PST

REQUEST FOR PROPOSALS

Computer Network Switches and Wireless Access Points

Notice is hereby given that sealed proposals will be received by the Coupeville School District No. 204, Coupeville, WA, from qualified Bidders for Network Switches and Wireless Access Points with Installation. Proposals are due at 4:00 P.M., March 22, 2022. District is requesting proposals for new switches, controller-less wireless access points and installation throughout the Coupeville School District. Additional services needed include installation.

Publication: Universal Service Administrative Co.

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INSTRUCTIONS TO BIDDERS

PROCESS FOR SUBMISSION OF PROPOSALS:

Each proposal submitted in response to this Request for Qualifications and Proposals should be in a sealed envelope directed to William Smith, Technology Supervisor and identify the name of the entity submitting the Statement of Qualifications and Proposal. Respondents should mail or deliver five (5) copies, one (1) unbound copy and one (1) electronic copy on flash drive of their Proposals to:

CSD RFQ/P - NETWORK REFRESH
William Smith, Supervisor of Technology, Coupeville School District
501 South Main Street, Coupeville, WA 98239

All Proposals are due by 4:00 p.m., on Tuesday, March 22, 2022.

Fax or email responses will not be accepted.

Any inquiries regarding this RFQ/P should be directed to: William Smith, Supervisor of Technology, Coupeville School District via email williamsmith@coupeville.k12.wa.us. All addendum(s), questions and answers will be posted to the district's website at <https://www.coupeville.k12.wa.us/Page/271> in addition to the E-rate USAC website. **The last day to submit questions is March 10, 2022 at 5:00 p.m**

LIMITATIONS:

This RFQ/P does not commit the District to award a contract or to reimburse any applicant for costs incurred in submitting a response to this RFQ/P. The District, in its sole discretion, reserves the right to reject any or all Proposals submitted; to choose any combination of Proposals; or to amend or cancel in part or in its entirety this RFQ/P.

RESTRICTIONS ON LOBBYING AND CONTACTS:

From the period beginning on the date of the issuance of this RFQ/P and ending on the date of the award of an agreement for the above-referenced services for which Respondent is submitting its Proposal, no person or entity submitting a Proposal, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact, through any means, or engage in any discussion regarding this RFQ/P, the evaluation selection process/or the award of the agreement for the above-referenced services for which Respondent is submitting its Proposal with any member of the District, its governing board ("Board"), members of the selection committee, or any member of any other District committee. Any such contact shall be grounds for immediate disqualification of the Respondent.

PART 2 – SPECIFICATIONS AND SCOPE OF WORK

Introduction

In order to improve support for the learning environments on our campuses the Coupeville School District, located in Coupeville, Washington is seeking proposals to replace network switches and wireless access points to improve the wired and wireless infrastructure. The network serves the needs of approximately 1000 Pre-K to 12th grade students and 175 staff. See Appendix A for the list of district sites, and addresses, and subsequent appendices for the number of MDF/IDFs, number of switches and access points currently in use, and the desired configuration.

The core switch in the MDF must support layer 3 routing and include at least one SFP+ port to support 10Gbit connections to the WAN. Currently the WAN connection is 1Gbit (moving to 2Gbit when K20 Network completes WAVE internet integration), and the GBIC quoted should support the 2 Gbit speed, and a 10 Gbit GBIC should be quoted as well for future use.

All IDFs have multi-mode fiber home-run connections to the MDF. This means for a school with five IDFs, the total SFP connections at the elementary school should be six: one SFP+ for the WAN connection, and five SFP (or SFP+) for the IDF connections. All connections to the IDF should support 2 Gbit multimode fiber.

Please see Appendix B for the total number of switches required, and Appendix C for the actual counts by School and wiring closet.

Neither the MDF or IDF switches in these locations need to be specified for redundant power supplies. The district's experience with its current Aruba switches is that the power supplies are durable enough and having easily configurable switches obviates the need for redundant power supplies.

The intent of the District is to have assistance from the vendor for setup and installation of all switches while assisting the setup of a controllerless access point. A bank of time from the successful vendor will be used to ensure project success through targeted consulting as necessary. The successful vendor will provide support as necessary to allow District staff to perform configuration and testing of the proposed network.

This project will be funded through E-Rate Category 2 and Technology Levy funds.

Current LAN Environments

Schools are configured with fiber runs from the site's MDF location to one or more IDFs. It is the intent of the District to continue to make use of the wiring that exists today. While more and more student and staff devices are migrating to the wireless WAN, IoT devices such as clocks, bells, and security cameras are increasing the need for POE+ wired connections and controllerless WIFI network.

WAN Environment

The current district infrastructure is provided by K20 network services.

Wireless LAN Environment

The District provides WIFI to instructional and non-instructional spaces using Aruba 105 and 225 access points and an Aruba 3400 controller. The district expects to move to a controllerless based WIFI network to meet the needs of our students and staff.

The District makes extensive use of Chromebooks in classrooms as well as encouraging students and staff to connect personal devices to the network. There are about 900 active Chromebooks in the district.

The proposal may provide the ability to identify and manage users and devices based on their role (staff, student, guest, etc.) and/or device ownership (including printers, projectors, HVAC and energy management equipment, etc).

Student and staff phones are accepted on the network, and the district has noted an upsurge in watches (and other IoT devices) obtaining IP addresses.

Solution Sought

Switch Hardware:

Coupeville Schools intends to purchase the following equipment in order to refresh the District's physical wired network. The following information and appendices provide a description of the types of devices requested. Current district systems use 8 J8782A ProCurve Switch 5421zl and 18 Aruba 2530 switches. Please include datasheets for all products specified in your proposal.

Coupeville Schools are requesting an Aruba CX 6405 core (or equivalent) with 5, 48 port switches 1440 Class 6 PoE for our MDF. We are requesting a total of 25, 48 port Aruba 6000 series 1440 PoE series switches (or equivalent) for our IDF's.

All switches must be managed switches supporting:

- Layer 2/3 routing
- 1/10/25/50G speeds
- VLAN assignment
- Hot-swappable, redundant power supplies
- QoS
- PoE+ (minimum of 30 watts per port)
- SFP (or SFP+ as noted in list of equipment required)
- 48 ports RJ-45 autosensing 10/100/1000 PoE+ ports
- IPv4 and IPv6
- Flexible management: Aruba Central (Cloud & On-Prem), Aruba NetEdit, CLI, Web UI (or equivalent)

Switches must be compatible with the updated wireless access points authentication solution for Chromebooks and our Verkada CD-41 indoor and outdoor security cameras. Switches must work with our current Cisco IP Phones

Switch Management:

Coupeville Schools are requesting both Aruba Central and NETEDIT to assist with network management. We are also requesting Network Management Services from Vendor to assist the District Technology Department in Network management.

The District seeks an infrastructure management solution that allows:

- Rapid deployment of the equipment purchased

- Straightforward GUI-based management of the equipment once installed
- Creating “virtual switches” at sites by combing the switch management to a single IP address
- Monitoring most sites through a single pane of glass
- Ability to make changes across the infrastructure
- Reporting on current and historical usage
- Real-time monitoring of issues in the infrastructure
- Proactive management of the environment, including automated alerts on equipment failures or unexpected utilization
- Role-based access controls to allow non-network staff to be able to monitor equipment at their campuses
- Easy connections to vendor support resources

Please describe in your proposal how these goals will be achieved. Please indicate what parts of the solution proposed are E-Rate eligible. Include possible costs in years beyond the RFP in the appropriate section below.

Identity Management

The District desires the ability to control who has access to the network (both wired and wireless) and to what resources those users are allowed. Please describe how your solution allows the District to:

- Identify users on the network, regardless of role (staff, student, guest, etc). The District currently uses Google G Suite for Education to authenticate staff and student accounts. The district does NOT use Active Directory (AD) for authentication, and proposals should NOT require any AD whatsoever.
- Please include in your proposal a description of how other users (contractors, guests, etc) might identify themselves on the network. These methods may include social networking sites like Facebook or LinkedIn or other identification means such as SMS messaging.
- Please identify other methods of identification that the District has not suggested if appropriate.
- Provide differential access to resources based on the identity of the users.
- Assist with troubleshooting user connectivity issues by showing infrastructure paths in use by a specific user.
- Accurately locate a device based on how it is connected to the network.
- Onboard user devices with minimal IT support.

WIFI Access Point Hardware

The District intends to purchase the following equipment in order to refresh the District’s wireless network. The following information and appendices provide a description of the types of devices requested.

Current district systems use Aruba 3400 controller with 64 access points throughout the district.

Coupeville Schools are requesting 105, Aruba 500 series AP or comparable, for our District. We require a controllerless WIFI management system and Aruba Central to support configuration. The District is also requesting set-up of all access points but will be installed by the District Technology Department.

All access points must meet the following:

- PoE powered
- Minimum of 75 devices
- Support 802.11b - 802.11ax
- Controllerless and scalable

Evaluation Criteria

The District will be evaluating all proposals using the following criteria. Please be sure to address each area fully in your proposal.

- Price of eRate eligible products and services
- Capabilities of Network Switches including Stacking
- Hardware Warranty (lifetime or otherwise)
- Manageability of Network Switches both with or without infrastructure management through a single pane of glass
- Ease of Installation
- Total Cost of Ownership of Solution for Five Years
- Expected Costs for years 6 and 7
- Service and Support After The Sale
- Identity Management
- Vendor Experience with K-12 School District

Proposal Worksheet

Please use the following worksheet to ensure that your proposal is deemed responsive by the District. Use additional space as necessary but maintain the following format. Wherever a manufacturer is specified in this RFP, in this case HP/Aruba, or equivalent solutions are acceptable.

Sample:

Item	Manufacturer	Model	eRate Eligible	Not Eligible
Mini GBIC	Aruba	JW088A	Yes	
Access Point	Aruba	AP-505	Yes	
Switch	Aruba	JL661A (1440 Class 6 PoE)	Yes	

Item	Manufacturer	Model	eRate Eligible	Not Eligible

Item	Manufacturer	Model	eRate Eligible	Not Eligible

Please describe how these products are licensed. If these products require annual licenses to operate, include the information here, including cost:

Infrastructure Management

Product(s) Proposed:

Please describe how this product is licensed, along with upfront and ongoing costs:

Does the proposed solution allow for management of both the wired and wireless networks from the same Interface?

Identity Management

Product Proposed:

Describe how your solution will allow us to identify users on the network:

Please describe how this product is licensed, along with upfront and ongoing costs:

Staff Training

Describe the training included in the proposal for District Technology Department staff:

Additional Questions

Does your proposal include separate routers at each site vs Layer 3 switches at the core? Why or why not?

What is the risk to the District if it chooses not to continue paying for access to those cloud-based controllers after the initial five-year period?

Price

All prices listed must include applicable taxes and shipping costs. Include all costs (subscription fees, annual maintenance expenses, etc) for operation of the system for five years.

Hardware	
Infrastructure management	
Identity Management	
Training (include number of on-site hours and web-based hours included with proposal, cost for additional hours)	
Management Services	
Other costs Not Foreseen By District (describe below)	
Total Proposal Price	

If there are other costs included that were not foreseen in the RFP, please describe them here with costs broken down.

The District expects to be able to operate this network for approximately seven to ten years before replacing it, but is limited in the RFP process to five years. Assuming that the District intends to maintain full functionality of the system in years six and beyond, please forecast the annual budget required for those years to continue operation.

If the District chooses to forego those expenses in years six and beyond, please describe the impact of that decision on the operation of the network. What will no longer work, what access to support will the district lose, etc. Please describe any ongoing licensing costs critical to the functionality of the equipment.

In addition to completing the above form, please include datasheets for all components of the proposed solution.

Please also include contact information for at least three K-12 school projects completed by the vendor along with reference contacts. The District will check references before making a final selection.

The District reserves the right to ask top-ranked vendors to submit to an in-person question and answer session with District staff prior to making a final selection.

E-RATE SUPPLEMENTAL TERMS AND CONDITIONS

Signed copy to be returned with bid response.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students receiving free and reduced price meals.

1) E-RATE CONTINGENCY

The project herein is contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate. Even after award of contract(s) and/or E-rate funding approval is obtained, the District may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the District.

2) SERVICE PROVIDER REQUIREMENTS

The District expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

- a. Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.
- b. Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website:
<https://www.usac.org/service-providers/>
- c. Service Providers are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the bid is submitted. More information about obtaining an FRN may be found at this website:
<https://apps.fcc.gov/coresWeb/publicHome.do>
- d. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for contract termination as it could prohibit the Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More

information about FCC Red and Green Light Status may be found at this website:
http://www.fcc.gov/debt_collection/welcome.html

- e. Products and services must be delivered before billing can commence. At no time may the Service Provider invoice before July 1, 2022.
- f. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any contract and USAC approved extensions).
- g. Goods and services provided shall be clearly designated as “E-rate Eligible”. Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be “cost allocated” to show the percentage of eligible costs per SLD guidelines.
- h. Within one (1) week of award, the awarded Service Provider must provide the District a bill of materials using a completed USAC “Item 21 Template”. Subsequent schedules of values and invoices for each site must match Item 21 Attachment or subsequent service substitutions. A summary sheet must also be provided to provide the cumulative amount for all sites.
- i. In the event of questions during an E-rate pre-commitment review, post-commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.
- j. The awarded Service Provider is required to send copies of all forms and invoices to the District prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the District placing the vendor on an “Invoice Check” with the USAC
<https://www.usac.org/e-rate/applicant-process/>
- k. Services providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website:
<https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>

3) SERVICE PROVIDER ACKNOWLEDGEMENTS

- a. The Service Provider acknowledges that no change in the products and/or services specified in this document will be allowed without prior written approval from the district and a USAC service substitution approval with the exception of a Global Service Substitutions.
- b. The Service Provider acknowledges that all pricing and technology infrastructure information in its bid shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).
- c. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Should it not be the lowest corresponding price,

the service provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.

- d. This offer is in full compliance with USAC's Free Services Advisory <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory/>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The service provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

4) STARTING SERVICES/ADVANCE INSTALLATION – Category 1 Services

The annual E-rate Funding Year begins on July 1 and expires on June 30 of each calendar year. Regardless of the contract "effective date", E-rate eligible goods and/or services requested in this RFP shall be delivered no earlier than the start of the 2022 funding year (July 1, 2022). If Category 1 services (Telecommunication Services and Internet access) will begin on or shortly after July 1 of a funding year, the service provider, in some cases, may need to undertake some construction and installation work prior to the beginning of that funding year. Within the limitations indicated below, the infrastructure costs of a service provider can be deemed to be delivered at the same time that the associated Category 1 services begin. That is, if services begin on July 1, then the delivery of service provider infrastructure necessary for those services can be considered as also delivered on July 1. However, NO INVOICING can take place prior to July 1 of the associated Funding Year.

EARLY FUNDING CONDITIONS

Category 1

There are four conditions that must be met in order for USAC to provide support in a funding year for Category 1 infrastructure costs incurred prior to that funding year.

- Initiation of installation cannot take place before selection of the service provider pursuant to a posted Form 470 and in any event no earlier than six months prior to July 1 of the funding year.
- The Category 1 service must depend on the installation of the infrastructure.
- The underlying Category 1 service cannot have a service start date prior to July 1 of the funding year.
- No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.

For more information, please refer to the FCC Order involving the Nassau County Board of Cooperative Educational Services (DA 02-3365 , released December 6, 2002). This FCC decision only applies to Priority 1 services (telecommunications services and Internet access).

The complete text can be found at the following URL:

<https://www.usac.org/e-rate/applicant-process/>

Category 2

There is one condition that allows USAC to provide support in a funding year for Category 2 installation costs incurred prior to that funding year.

- We also amend our rules for category two non-recurring services to permit applicants to seek support for category two eligible services purchased on or after April 1, three months prior to the start of funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking (FCC 14-99 , released July 23, 2014). This FCC decision only applies to Category 2 services (Internal Connections).

However, NO INVOICING can take place prior to July 1 of the funding year.

5) INVOICING

- a. The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI). The District will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage the District will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from the SLD and submission, certification and USAC approval of Form 486, the District shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should the District decide that it is in the best interest of the District to file a Form 472, the District will inform the Service Provider of its intent.
- b. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the District will only be responsible for paying its non-discounted share.

6) FCC/SLD AUDITABILITY

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. Respondent hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP for ten (10) years after final payment. The District, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the

Respondent and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

7) **PROCUREMENT OF ADDITIONAL GOODS AND/OR SERVICES/COTERMINOUS EXPIRATION**

During the term of any Agreement resulting from this RFP, the District may elect to procure additional or like goods and/or services offered by the Respondent. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by the District's School Board. All terms, conditions, warranties, obligations, maintenance and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. The District shall not enter into a separate Agreement for said goods or services. Respondents must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

I, the undersigned, as an authorized agent of _____
(Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature: _____ Title: _____

Phone Number: _____ Email: _____

Service Provider Name: _____

INSTRUCTIONS AND CONDITIONS

1. DEFINITIONS:

- a. As used herein, "RFP" means this Request for Proposal, RFP YEAR-TITLE.
- b. As used herein, "District" or "CSD" means the Coupeville School District.
- c. As used herein, "Offeror" means the Organization or Contractor submitting a Proposal.
- d. As used herein, "Offer" means the Proposal.
- a. As used herein, "Contract" means an associated Agreement with the District.

2. PREPARATION OF PROPOSALS:

A. CONTENTS OF PROPOSAL

Each proposal submitted in response to this Request for Proposal should be in a sealed envelope directed to William Smith, Technology Supervisor and identify the name of the entity submitting the Statement of Qualifications and Proposal. Respondents should mail or deliver five (5) copies, one (1) unbound copy and one (1) electronic copy on flash drive of their Proposals to:

CSD RFP - Computer Network Switches and Access Points
William Smith, Technology Supervisor , Coupeville School District
501 South Main St. Coupeville, WA 98239

All Proposals are due by 4:00 p.m., Tuesday, March 22, 2022.

Fax or email responses will not be accepted.

Any inquiries regarding this RFQ/P should be directed to: William Smith, Technology Supervisor, Coupeville School District via email williamsmith@coupeville.k12.wa.us. All addendum(s), questions and answers will be posted to the district's website at <https://www.berkeleyschools.net/departments/purchasing/> in addition to the E-rate EPC website.

The last day to submit questions is January 18, 2019 by 5:00 p.m

B. COVER LETTER, stating the validity of the firm and irrevocable proposal/offer through June 30, 2022, and other appropriate items. The proposal must bear the signature of a person duly authorized to sign the proposal on behalf of the Offeror, and reference this RFP TITLE and accept its terms and conditions or clearly and conspicuously indicate any exceptions.

C. DESCRIPTION OF ORGANIZATION - This section should provide a brief description of the firm and statement of interest and qualifications for providing the requested services, include information regarding the size, locations, nature of work performed, and years in business, and approach that will be used in meeting the needs of the District. Please include firm name, address and contact information, type of firm, names and titles of all principals/officers of the firm, a list of any applicable certifications and licenses and the associated numbers, and the number of years the firm been in business under its present business name.

D. PAST PERFORMANCE – Description of past performances of similar service and related experience. Provide a list of public agencies including School Districts and the like, that the firm has provided similar services for. Include the most relevant and significant engagements performed in the last five (5) years that are similar to the size of engagement described in this request for proposal. The firm will also include a list of (5) client references that indicate the scope of work and the name and telephone number of the principal client contact.

E. CUSTOMER SERVICE TO CSD COMMITMENT – Describe how the firm will provide service and fulfill the requirements and expectations of the District. Provide a description of how services will be performed by Offeror. Offerors are encouraged to provide additional information or description of resources the firm feels is pertinent to the RFP.

F. TRADE NAMES AND ALTERNATIVES For convenience in designation on the plans or in the specifications, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal," and service provider may, unless otherwise stated, offer any material, process or article which shall be substantially equal or better in every respect to that so indicated or specified. Burden of proof as to equality of any material, process or article shall rest with service provider. Service Provider shall submit request together with substantiating data for substitution of any "or equal" item within the sealed bid packet at the closing of bids. Provision authorizing submission of "or equal" justification data shall not in any way authorize an extension of time of bid response.

Please note: All "or equal" components must not void warranty and must be supported by corresponding manufacturer warranty.

The District retains the right to be sole judge as to whether equivalency has been proven and whether alternates will be accepted.

G. OTHER REQUIREMENTS

a) Proposals shall be completed in all respects as required by the instructions herein. A proposal may be rejected if it is conditional or incomplete, or if it contains alterations of form or other irregularities of any kind. A proposal will be rejected if, in the opinion of the DISTRICT, the information contained therein was intended to mislead the DISTRICT in its evaluation of the proposal.

b) The proposal submitted must not contain erasure, interlineations, or other corrections unless each correction is clearly and conspicuously authenticated by signing in the margin immediately opposite the correction the name of the person signing the proposal. An Offeror will

be bound by the terms and conditions of the proposal, notwithstanding the fact that errors may be or are contained therein. However, if material errors are actually discovered in a proposal, the DISTRICT will notify the Offeror that the proposal, as submitted, appears to contain errors and require the Offeror to correct the errors.

c) The DISTRICT may request meeting with the Offeror's representative to request answers and clarifications or it may request that the Offeror answer specific questions in writing, or to make a presentation to the District or to its Governing Board prior to any Agreement award.

d) The DISTRICT may reject any or all proposals, and may waive informalities and minor irregularities in proposals received.

e) All proposals and materials submitted in response to this RFP shall become the property of the District and will be considered a part of the Public Record.

f) After District acceptance of the proposal, an agreement between the successful firm and the District will be executed and will consist of the terms and conditions of this RFP.

3. EXPLANATIONS TO OFFERORS:

a) If an Offeror desires an explanation or clarification of any kind regarding this RFP, the Offeror must make a written request for such explanation. Requests should be emailed to email to williamsmith@coupeville.k12.wa.us by 5pm March 10, 2022. The subject of the email must read CSD RFP - Computer Network Switches and Access Points. General information regarding CSD is available via the Internet at <https://www.coupeville.k12.wa.us/>.

b) If an Offeror discovers any error such as an ambiguity, conflict, discrepancy, omission, or other error in the RFP, then the Offeror shall immediately notify the District in writing.

4. VALIDITY OF FIRM PROPOSAL/OFFER:

Each proposal/offer must be a firm irrevocable offer, and remain open and valid for District acceptance through June 30, 2022.

5. SUBMITTING PROPOSALS:

Telegraphic or facsimile offers or electronic offers and modifications will NOT be considered.

6. MODIFICATION OR WITHDRAWAL OF PROPOSAL:

An Offeror may modify or withdraw a proposal after submission by written notice of withdrawal and re-submission provided that the proposal withdrawal is prior to the due date deadline specified for submission of proposals.

7. LATE PROPOSALS:

No proposal or proposal modification received after the due date deadline will be considered.

8. PROPOSAL EVALUATION:

It is anticipated that a contract will be made with the Offeror whose proposal is determined to be in the overall best interest of the District by applying the evaluation criteria established in this RFP.

District's staff will determine which, if any, proposal is in the District's overall best interest to accept. The staff will utilize a scale of 100 points to score the proposals on the criteria identified. During the evaluation, the District may request proposal clarifications, explanations and answers from an Offeror. The District may request an Offeror presentation and interview. If the District decides to request an interview, the interviews will be scheduled on a day during March 28, 2022 through March 30, 2022.

APPENDIX A

Address of Coupeville School District Sites

Coupeville High School 501 S Main St. Coupeville, WA 98239	Coupeville Middle School 501 S Main St. Coupeville, WA 98239	Coupeville Elementary 6th S Main St. Coupeville, WA 98239
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APPENDIX B

Summary List of Switches

School	Location	Model
Coupeville Elementary	Room 32/33	J9854A / Aruba 2530 24G PoE+
Coupeville Elementary	Room 28/29	J9854A / Aruba 2530 24G PoE+
Coupeville Elementary	Room 30/31	J9854A / Aruba 2530 24G PoE+
Coupeville Elementary	MPR	J9854A / Aruba 2530 24G PoE+
Coupeville Elementary	Office 1	J9853A / Aruba 2530 48G PoE+
Coupeville Elementary	Office 2	J9853A / Aruba 2530 48G PoE+
Coupeville Elementary	MDF 1	J9853A / Aruba 2530 48G PoE+
Coupeville Elementary	MDF 2	J9853A / Aruba 2530 48G PoE+
Coupeville Elementary	MDF 3	J9853A / Aruba 2530 48G PoE+
Coupeville Middle	CMS Upstairs	J9853A / Aruba 2530 48G PoE+
Coupeville Middle	Drama 1	J9853A / Aruba 2530 48G PoE+
Coupeville Middle	Drama 2	J9853A / Aruba 2530 48G PoE+
Coupeville Middle	CMS Upstairs	J9853A / Aruba 2530 48G PoE+
Coupeville Middle	CMS Upstairs	J9853A / Aruba 2530 48G PoE+
Coupeville High	Music	J9853A / Aruba 2530 48G PoE+
Coupeville High	Admin 1	J9853A / Aruba 2530 48G PoE+
Coupeville High	Admin 2	J9853A / Aruba 2530 48G PoE+

Summary List of Switches

School	Location	Model
Coupeville High	Annex 1	J9853A / Aruba 2530 48G PoE+
Coupeville High	Annex 2	J9853A / Aruba 2530 48G PoE+
Coupeville High	Gym	J9853A / Aruba 2530 48G PoE+
Coupeville High	MDF 2	J9853A / Aruba 2530 48G PoE+
Coupeville High	MDF Core	HP 5412zl / 8 qty - HP J8705A's 24 port PoE

Summary List of Access Points

School	Location	Model
Coupeville Elementary	Room 1	Aruba AP-105
Coupeville Elementary	Room 2	Aruba AP-105
Coupeville Elementary	Room 3	Aruba AP-105
Coupeville Elementary	Room 4	Aruba AP-105
Coupeville Elementary	Room 5	Aruba AP-105
Coupeville Elementary	Room 6	Aruba AP-105
Coupeville Elementary	Room 7	Aruba AP-105
Coupeville Elementary	Room 8	Aruba AP-105
Coupeville Elementary	Room 9	Aruba AP-105
Coupeville Elementary	Room 15	Aruba AP-105

Coupeville Elementary	Room 16	Aruba AP-105
Coupeville Elementary	Room 24	Aruba AP-105
Coupeville Elementary	Room 25	Aruba AP-105
Coupeville Elementary	Room 26	Aruba AP-105
Coupeville Elementary	Room 27	Aruba AP-105
Coupeville Elementary	Room 28	Aruba AP-105
Coupeville Elementary	Room 29	Aruba AP-105
Coupeville Elementary	Room 30	Aruba AP-105
Coupeville Elementary	Room 32	Aruba AP-105
Coupeville Elementary	Room 33	Aruba AP-105
Coupeville Elementary	Library	Aruba AP-225
Coupeville Elementary	Work Room	Aruba AP-105
Coupeville Elementary	Office	Aruba AP-105
Coupeville Elementary	MPR	Aruba AP-225
Coupeville Middle	Room 101	Aruba AP-105
Coupeville Middle	Room 103	Aruba AP-105
Coupeville Middle	Room 104	Aruba AP-105
Coupeville Middle	Room 201	Aruba AP-105
Coupeville Middle	Room 202	Aruba AP-105
Coupeville Middle	Room 203	Aruba AP-105
Coupeville Middle	Room 205	Aruba AP-105

Coupeville Middle	Room 206	Aruba AP-105
Coupeville Middle	ART	Aruba AP-225
Coupeville Middle	CTE	Aruba AP-105
Coupeville High	Room 101	Aruba AP-225
Coupeville High	Room 102	Aruba AP-225
Coupeville High	Room 106	Aruba AP-225
Coupeville High	Room 109	Aruba AP-225
Coupeville High	Room 110	Aruba AP-225
Coupeville High	Room 114	Aruba AP-225
Coupeville High	Room 115	Aruba AP-225
Coupeville High	Room 201	Aruba AP-105
Coupeville High	Room 206	Aruba AP-225
Coupeville High	Room 208	Aruba AP-105
Coupeville High	Room 209	Aruba AP-105
Coupeville High	Room 212	Aruba AP-105
Coupeville High	Room 215	Aruba AP-105
Coupeville High	Room 223	Aruba AP-105
Coupeville High	Office	Aruba AP-225
Coupeville High Annex	CDO	Aruba AP-105
Coupeville High Annex	Room 301	Aruba AP-105
Coupeville High Annex	Room 306	Aruba AP-105

Coupeville GYM	Main Gym	Aruba AP-105
Coupeville GYM	Boys Locker Room	Aruba AP-105
Coupeville GYM	Classroom	Aruba AP-225
Coupeville GYM	Locker room Office	Aruba AP-225
Coupeville GYM	Weight Room	Aruba AP-105

APPENDIX C

List of Switches and Access Points Requested

Device	Model	Quantity
Core Switch	R0X26A - Aruba 6405 included modules: R0X31A - Management Module R0X32A – Fan Trays Add dual redundant power supply Or equivalent	1
Switch	Aruba 6400 Series 48 port with 1440 PoE+, SFP+, Or equivalent	5
Switch	JL661A - Aruba 6300 Series with 1440 PoE+, SFP+ Or equivalent	25
Access points	AP-505 - Aruba 505, controllerless PoE powered, Or equivalent	105